

**TOWN BOARD MEETING OF THE TOWN BOARD
OF THE TOWN OF NEW HARTFORD, NEW YORK,
HELD AT TOWN HALL, 8635 CLINTON STREET, NEW HARTFORD, NY ON
September 20, 2023, 2023 at 6:00 P.M.**

Town Supervisor Miscione called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance to the American Flag. The roll was then taken with the following Town Officials and Department Heads being present during the progress of the meeting.

TOWN BOARD MEMBERS PRESENT:

Supervisor Paul A. Miscione
Councilman James J. Messa
Councilman David M. Reynolds
Councilman Richard B. Woodland, Jr.

OTHER TOWN OFFICIALS/EMPLOYEES PRESENT:

Deputy Town Supervisor Anthony J. Trevisani
Town Clerk Cheryl Jassak-Huther
Highway Superintendent Richard Sherman
Town Attorney Herbert Cully
Bookkeeper to Supervisor Deanna Spina
Chief of Police Ronald Fontaine

ABSENT: Asst. Director of Personnel Barbara Schwenzfeier

Thereafter a quorum was declared present for the transaction of business.

I. PRESENTATIONS

- A. ARC CEO – Karen Korotzer – presentation on a Respite Care Home for adults with developmental disabilities with the purchase of 1 Golden Place in the Town of New Hartford (five (5), bedrooms, three (3) bathrooms with certified capacity of seven (7) people, existing structure; not a Town road – it’s a private road (not plowed by the Highway Dept., etc.); structure does need some work (have own facilities maintenance to do the work); Public Hearing set for October 18, 2023 at 6:00pm – letters will be sent to all residents within 500 feet of the home

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Woodland:

(RESOLUTION NO. 187 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve to set the Public Hearing for the ARC Respite Care Home presentation.

The Town Board voted upon roll call, resulting as follows:

| | | |
|---------------------|---|-----|
| Councilman Messa | - | Aye |
| Councilman Reynolds | - | Aye |
| Councilman Woodland | - | Aye |
| Supervisor Miscione | - | Aye |

The Resolutions were unanimously carried and duly *ADOPTED*.

- B. Jay Winn – New Hartford Public Library – Ann gave an update on the programs at the Library; attend quarterly to give the Board an update; asking for more funding in the 2024 Budget for the Library; will review it

II. PUBLIC COMMENTS

- A. George Shaheen II – Red Hill Road – spoke about property maintenance on Snowden Hill Road, various properties – properties that have fallen into disrepair, etc.; starts on the corner of Oxford and Snowden Hill Road – one is under construction (the metal building) – been going on for three (3) years – Town Attorney Herbert Cully will look into the building permit for the structure; gave photos of properties to give to Lary Gell to violate

III. BOARD MEETING MINUTES

Councilman Woodland introduced the following Resolution for adoption and duly seconded by Councilman Messa:

(RESOLUTION NO. 188 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve the September 6, 2023 Town Board Meeting Minutes.

The Town Board voted upon roll call, resulting as follows:

| | | |
|---------------------|---|-----|
| Councilman Messa | - | Aye |
| Councilman Reynolds | - | Aye |
| Councilman Woodland | - | Aye |
| Supervisor Miscione | - | Aye |

The Resolutions were unanimously carried and duly *ADOPTED*.

IV. MATTERS SUBMITTED BY TOWN SUPERVISOR

A. VOUCHERS

Councilman Messa introduced the following Resolution for adoption and duly seconded by Councilman Woodland:

(RESOLUTION NO. 189 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve the vouchers to be paid.

The Town Board voted upon roll call, resulting as follows:

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| | | |
|---------------------|---|-----|
| Councilman Messa | - | Aye |
| Councilman Reynolds | - | Aye |
| Councilman Woodland | - | Aye |
| Supervisor Miscione | - | Aye |

The Resolutions were unanimously carried and duly *ADOPTED*.

V. REPORTS OF TOWN DEPARTMENTS

A. CHIEF RONALD FONTAINE

- i. **Grant for Live Scan Equipment** – received a \$17,000.00 grant and will replace the current machine
- ii. **Car 50 Storm Sewer Cover** – Henderson Street at Pietryka Park – Highway – Lin fixed most as could, total cost \$667.00, Town Attorney will write a letter to Mayor of New York Mills to cover the additional costs and are liable
- iii. **Brittany Cosentino** – works in the front office of the Police Department; has passed the required civil service exam and reachable; effective date 9/20/2023; \$20.24/HR, full-timer, permanent, benefits – replacement of Allison Moore

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Woodland:

(RESOLUTION NO. 190 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve for Brittany Cosentino to become full-time, effective 9/20/23, \$20.24/HR with benefits for the New Hartford Police Department, Office Specialist I.

The Town Board voted upon roll call, resulting as follows:

| | | |
|---------------------|---|-----|
| Councilman Messa | - | Aye |
| Councilman Reynolds | - | Aye |
| Councilman Woodland | - | Aye |
| Supervisor Miscione | - | Aye |

The Resolutions were unanimously carried and duly *ADOPTED*.

- iv. **New Employee – transfer from Oneida County Sheriff Office** – job offer for new employee, effective November 1, 2023

Councilman Messa introduced the following Resolution for adoption and duly seconded by Councilman Reynolds:

(RESOLUTION NO. 191 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve to hire a new employee from Oneida County Sheriff Office effective November 1, 2023.

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The Town Board voted upon roll call, resulting as follows:

| | | |
|---------------------|---|-----|
| Councilman Messa | - | Aye |
| Councilman Reynolds | - | Aye |
| Councilman Woodland | - | Aye |
| Supervisor Miscione | - | Aye |

The Resolutions were unanimously carried and duly *ADOPTED*.

v. **SSO/SRO Agreements with the New Hartford School District**

Councilman Messa introduced the following Resolution for adoption and duly seconded by Councilman Woodland:

(RESOLUTION NO. 192 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve for Supervisor Miscione to sign the 2024 SSO/SRO Agreements for the New Hartford Central School District.

The Town Board voted upon roll call, resulting as follows:

| | | |
|---------------------|---|-----|
| Councilman Messa | - | Aye |
| Councilman Reynolds | - | Aye |
| Councilman Woodland | - | Aye |
| Supervisor Miscione | - | Aye |

The Resolutions were unanimously carried and duly *ADOPTED*.

VI. MATTERS SUBMITTED BY COUNCILMEN

- A. **Councilman Reynolds** – last year during budget season there was discussion about Health Insurance for the Town Board Members and in lieu of taking insurance (payment); has a concern and doesn't feel its correct; don't remember motion on it; need to review for the budget; saying no in lieu of but yes to Health Care for Board Members; Town Attorney Herbert Cully will look into it through the Association of Towns

VII. MATTERS SUBMITTED BY TOWN SUPERVISOR

- A. **Surplus Properties** – we pay Town/County taxes on; easement on them; gave list to Highway Superintendent to look at; surplus them; save the money on taxes and go back on the tax roll for the residents to purchase

The Resolutions were unanimously carried and duly *ADOPTED*.

- C. **Youth Employment Director** – tabled until next meeting

VIII. MATTERS SUBMITTED BY TOWN ATTORNEY HERERT CULLY

- A. **Larchmont** – contractors spent almost a week there, the Highway Department and the Police Department have been doing a great job; the owner is in the process of cleaning out two structures that are there, will be contacting Lary to take look and in compliance with our code; Narla Lane – brought a proceeding against the property owner and included a Notice to Show Cause to show Immediate Relief to remove the dirt that is blocking the one half of the right away, case got assigned to Judge Rose from Herkimer; owner represented by Attorney Walburg; expects a decision in the next day or so; believe will give us an order to remove the first 15 ft and then order a hearing to occur in sometime in October; Mr. Labella has been very helpful and gave an affidavit and willing to testify; place a sign saying Dead End at the end of the road (not asking anyone to commit at this point); Supervisor Miscione – temporary got a turnaround – across the street in a driveway – we have permission from the owner

IX. REPORTS OF TOWN DEPARTMENTS

A. **HIGHWAY SUPERINTENDENT RICHARD SHERMAN**

- i. **Clinton Street Bridge over Sauquoit Creek** – NYSDOT has indicated that they will provide a Supplemental Agreement to cover most/some of the additional \$75,000; Town will only have to pay 5% or 15% of the \$75,000 (\$3,750 and \$11,250 respectively; Oneida County waiting until get the agreement from the NYSDOT; Town Attorney Herbert Cully will look at the agreement before the Town signs off on it
- ii. Old Sewer Truck – Village of Canton bought it for \$227,000.00

B. **CHIEF RONALD FONTAINE**

- i. **2023/2024 – Traffic Safety Grant** - Requesting Supervisor Miscione signature

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Messa:

(RESOLUTION NO. 195 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve Supervisor Miscione to sign the 2023/2024 Traffic Safety Grant for the New Hartford Police Department.

The Town Board voted upon roll call, resulting as follows:

| | | |
|---------------------|---|-----|
| Councilman Messa | - | Aye |
| Councilman Reynolds | - | Aye |
| Councilman Woodland | - | Aye |

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Supervisor Miscione - Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

- ii. **Sangertown Mall Holiday Patrol** – starting October – Holiday Season, reimbursed by the Mall; will put officers there as much as they can

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Messa:

(RESOLUTION NO. 196 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve the Sangertown Mall Holiday Patrol.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa - Aye
Councilman Reynolds - Aye
Councilman Woodland - Aye
Supervisor Miscione - Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

Councilman Messa introduced the following Resolution for adoption and duly seconded by Councilman Woodland:

(RESOLUTION NO. 197 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve to enter into Executive Session on a personnel matter for the New Hartford Police Department (7:05pm).

The Town Board voted upon roll call, resulting as follows:

Councilman Messa - Aye
Councilman Reynolds - Aye
Councilman Woodland - Aye
Supervisor Miscione - Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Woodland:

(RESOLUTION NO. 198 OF 2023)

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RESOLVED, that the New Hartford Town Board does hereby approve to come out of Executive Session on a personnel matter for the New Hartford Police Department (7:16pm).

The Town Board voted upon roll call, resulting as follows:

| | | |
|---------------------|---|-----|
| Councilman Messa | - | Aye |
| Councilman Reynolds | - | Aye |
| Councilman Woodland | - | Aye |
| Supervisor Miscione | - | Aye |

The Resolutions were unanimously carried and duly **ADOPTED**.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Councilman Reynolds and seconded Councilman Messa, the meeting was adjourned at 7:16 P.M.

(RESOLUTION NO. 199 OF 2023)

The Town Board voted upon roll call, resulting as follows:

| | | |
|---------------------|---|------|
| Councilman Messa | - | Aye |
| Councilman Reynolds | - | Aye |
| Councilman Woodland | - | Aye |
| Supervisor Miscione | - | Aye. |

The Resolutions were unanimously carried and duly **ADOPTED**.

Respectfully submitted,

Cheryl Jassak-Huther
Town Clerk
9/27/2023